	Job Corps Strategic Approach and Planning Workgroup
Purpose:	A high-level group, to include the Assistant Secretary and Deputy Assistant Secretary for ETA, is being established to meet and create am overall vision and approach for the future direction of Job Corps' programming and its strategic plan.
Lead:	Marcus Gray
Members	To be determined
Meetings to date:	None so far
Achievements to date:	An initial vision paper has been drafted and reviewed by the Deputy Assistant Secretary. A draft memorandum is being prepared for Assistant Secretary that includes recommendations for participants, agenda, briefing materials, meeting location etc.
Next meeting:	TBD
	Vocational Certification Sub-Workgroup
Purpose:	To assist with the development of a certification plan for vocational training programs. In an effort to increase opportunities for young people, Job Corps will continue to modify vocational training programs to align with industry standards and certifications.
Achievements to date:	Met with BRG, auto grantees, and their industry partners regarding Job Corps' efforts to realign programs with the General Skills Technician standards developed by National Automotive and Training and Education Foundation (NATEF). Held a meeting with representatives from the Office of Apprenticeship, Training, Employer and Labor Services to develop a strategy for increasing the number of Job Corps graduates placed in apprenticeship positions. On April 26 the Deputy Assistant Secretary and the National Director were briefed on the current status of Job Corps' certification efforts. Within the past several months, staff have researched existing certifications, conducted an environmental scan of certifications utilized by Job Corps centers, and began a feasibility review of certifications to the Job Corps program. Currently recommendations are being developed on how Job Corps should roll out certification implementation.

	Academic/eLearning Sub-Workgroup
Purpose:	To advise the development and implementation of a national system for improvement of Job Corps' student academic programs and center staff development. This will include establishment of a framework for utilizing instructional technology (eLearning) in delivery of student and staff training.
Achievements to date:	None so far.

	OA/Eligibility
Purpose:	To reach a consensus on the issue of determining the eligibility of an applicant for Job Corps regarding reasonable expectation of success in a group setting and can the applicant's needs be met by Job Corps.
Lead:	Lynn Intrepidi/Maria Temiquel
Members:	Nancy Dean, Eric Gray, Nolyn Fueller, Larry Bennett, Mark Romaninsky, Nancy Pyburn, Pat Jackson, Brian Kennedy
Meetings to date:	January 2005, March 2005, May 5 conference call
Achievements to date:	Suitability PRH update and Change Notice was circulated to the Regional Directors (RDs) for comments and feedback. The RDs comments have been incorporated and it has been submitted to the CRC for approval. Workgroup will amend the San Francisco Admissions Counselor (AC) guide for evaluating applicants with histories of Court Involvement, and will develop guidelines for ACs to evaluate observed behavior. Training for Mental Health consultants is planned. Humanitas and Health staff will work on describing "essential functions" for each Job Corps vocational trade. A list of action items and timeframes is being developed by the support contractor.
Next Meeting:	TBD

	CTS Workgroup
Purpose:	To recommend improvements in the delivery and quality of Career Transition Services (CTS) that will positively impact the long-term success of graduates in establishing careers.
Lead:	Maria Temiquel/Alan Lafferman
Members:	Marlene Broomer, Theresa Dunn-Frank, Rachel Floyd-Nelson, Lynn Intrepidi, Edna Jackson, Pamela Knight, Andy Larson, Adam Li, Dave MacKenzie, Sandra Speight, Isaac Squyres
Meetings to date:	Workgroup met July 2005 Conference Call March 24 Road Report April 25, May 2 and 9 May 17-18 meeting in Nashville Site visits to Earle C. Clements, Memphis & Northlands Job Corps Centers in late May/early June
Deliverables:	Based on issues identified by the Workgroup and the research study, effective CTS strategies to be presented to the Strategic Planning Committee, will be developed to provide centers, CTS contractors and other support contractors the information, skills and practices necessary to ensure Job Corps graduates find successful careers and maintain long-term attachment to the program.
Achievements to date:	- Workgroup met in July to discuss auto-assignment and identify issues related to CTS - Contractor identified in January to support the CTS workgroup – MP&F; in current SOW - Original Workgroup reconstituted March - Contractor carefully reviewed the CTS sections of the PRH and PAG; national and regional CTS workgroup notes and recommendations, particularly those of the CTS workgroup that met last July; Policy Dialogue notes; WIA regulations; OMS and POMS reports and other resources. MP&F staff also participates in regional workgroups studying CTS, so they are able to draw on resources from those experiences as well. - In coordination with Chris Conboy, Accountability Unit Chief and the Job Corps Data Center, graduate data collected by contractors DIR and Battelle were made available to MP&F for further study and analyses. As a result, MP&F identified 21 core data cross-tabulations that would begin to help illuminate trends related to long-term commitment and graduate success. - Workgroup conference call March 24 - Workgroup agreed further information in addition to data analysis should be gathered through targeted research. In consultation with Regional Directors feedback was obtained prior to final site selection. The contractor will conduct research at a group of

	centers with diverse CTS arrangements such as: CTS on-center, provided by center contractor; CTS on-center, provided by third-party contractor; CTS off-center, provided by third-party contractor; and other unique arrangements that do not fit into the categories above. • In April Regional Directors offered comments, feedback and approved the center and CTS locations to be visited • Week of April 18 contractor visited Pittsburgh and Cassadaga • Road Report April 25 provided workgroup members a quick synopsis of site visits and in preparation for the May meeting • Week of April 25 contractor visited Collbran, Miami, Excelsior Springs, and Sierra Nevada • Road Report May 2 • Week of May 2 contractor visited Chicago and Shreveport • Road Report May 9 • Week of June 1 contractor visited Northlands. • Week of June 6 contractor visited Memphis and Earle C. Clements. • The CTS workgroup met in Nashville, Tennessee, on May 17-18, 2005, to review initial findings and discuss priorities and recommendations. The Workgroup discussed approximately 17 programmatic and/or policy-related issues and made recommendations related to those issues. These issues included topics such as auto assignment, wages and benefits, CTS caseload size, data collection and reporting, etc. The group discussed topics such as the use of leisure time on center, CTS message delivery to students, the ePCDP, the role of residential advisers in students' center and post-center lives, etc. Many of the programmatic issues such as caseload size, assignment, data collection, etc., were both prioritized by the workgroup. • A draft report will be routed among the workgroup members on June 20 and a final report to the Steering Committee and the national director is expected on July 1.
Next Meeting:	TBD

	Cost Reduction Workgroup
Purpose:	To implement cost saving recommendations that were agreed upon by the Federal Management team; outline next steps for recommendations that need further study.
Lead:	Don Scott
Members:	Maggie Carson, Ernie Priestley, John Dunkel, Pete Rell, Dave Stout, Wendy Boyd, Chuck Grundman, John Muto, Sam Devore, Roy Adams, Steve Puterbaugh
Meetings to date:	
Achievements to date:	The Workgroup has been compiling comprehensive data on center staffing levels and shared resources at both Civilian Conservation Centers and contract operated centers. Next steps: The NO will be assessing the value of contributed resources to centers where these are received to compile actual student year costs. OA and CTS costs will be evaluated to determine where these are allocated. The subgroup assessing health cost savings has yet to be formed. A conference call on cost effectiveness will be held with the National Director.
Next Meeting:	TBD

	Staff Training Subgroup
Purpose:	To develop strategies for providing timely and cost-effective training for federal staff and center staff, identifying field training needs by position. The focus is toward online training opportunities to reach the greatest number of staff with the allocated resources.
Lead:	Brian Daher
Members:	Margaret Carson, Dennis Johnson, Laura Fautsch (Chicago), Thomas Melancon (Seattle), Linda Estep (JCDC)
Meetings to date:	March 24, 2005 conference call May 19, 2005 conference call
Achievements to date:	JCDC has purchased the Knowledge Center product by Meridian Knowledge Solutions, Inc., to be used as a central repository and portal for all Job Corps staff training content and activities. During the March conference call the online training application was demonstrated. The Steering Committee has approved a process for determining and prioritizing staff training needs. The workgroup leads met with the contractor to clarify collection methodology. The contractor will analyze and present their findings to the workgroup in mid-June. The 1-year staff training plan will be drafted by July and the 5-year plan will be completed by mid-July.
Next Meeting:	TBD

	Data Integrity Subgroup
Purpose:	Develop strategies to amend the PAG to include mandatory activities for testing the validity and reliability of performance outcomes, retain records that document the testing performed, and take appropriate action to recover any overpayments made to the contractor as a result of misreported performance data.
Lead:	Pete Calvo
Members:	Terry Johnson, Joe Semansky, Chris Conboy, Brian Daher, Pat Putins, and Dale Fischer.
Meetings to date:	February 2005 May 15, 2005 conference call June 13-14 meeting at the Woodland JCC
Achievements to date:	Since the initial meeting in February 23-25, 2005 the following achievements are noted: ➢ Revised assessment checklist was developed for OA, CPP, CDP, CTS, Management, and Admin Support. The checklist includes both requirements and quality indicators and also lists strategies for the conduct of assessments. The committee will review the checklist at the next meeting. The assessment instrument includes charts for reviewing credits, leaves, and management reports such as CA-1s, OSHA logs, and SIRs, etc. ➢ Battelle participated on an assessment of the Woodstock JCC in order to better develop the requirements for targeted and random audits of student records files. The assessment results were forwarded to the National Office. The activity provided Battelle with a better understanding of the needs of the Regional Office. ➢ Battelle/JCDC is working on the development of a pre-onsite analysis to enable targeted audits of potentially questionable center/CTS credits (e.g. Extending enrollment through leave status changes, rapid GED/Voc Completions, Reported Placements, etc). Reports were developed for Kittrell and Delaware Valley and a request has been made for Potomac, which is scheduled for review in June 2005. The new review checklist and the pre-onsite assessment will be piloted during the Potomac Assessment. ➢ New language was developed to require operators to submit quality assurance plans as part of their proposal submission. The language is being piloted in the upcoming Charleston Procurement. ➢ A review of the CDSS modules was completed by staff. A report was sent to Adam Li to consider as part of the upcoming executive management module. ➢ Don Scott reported that a follow-up audit was done at the Kittrell Center. He suggested that the National Office provide publish the instruments used during the assessment process so that the audits can be

	standardized.
	➢ Discussions regarding liquidated damages were initiated with preliminary recommendations to:
	1. <u>Placement</u>: Use the $750 rule as a base for denial of questionable placements as currently being administered. However, add a tab to the CTS PBSC reconciliation to recover the funds at the end of each contract year.
	2. <u>On-Center Measures</u>: Liquidated damages should be limited to the cost of the student transitional payment awarded for erroneous entry plus a base cost to be determined by the average annual cost of the credit (e.g. GED/HSD, Vocational Completion, etc.). Centers found in violation beyond 3% should have a negative finding in their CPER. The PBSC spreadsheet will be modified to add a tab for reducing fee at contract year end.
	3. <u>Artificially Inflating LOS</u>: The National Office is developing a spreadsheet that will calculate the student day costs. When it is discovered centers are artificially extending enrollment (leave status changes), the PM should report the matter recover amounts identified based on the spreadsheet. Again, the PBSC spreadsheet shall be modified to recover the fee.
	➢ Data Integrity Subgroup members participated on a variety of contractor conferences intending to discuss data integrity and ethics. At a recent meeting, a number of vocational managers discussed Standards of Proficiency of the TARs and intimated that the TARs themselves may need to be modified or supplemental information provided to instructors so that they can better qualify a student for proficiency in a particular skill. This matter is presented for the Vocational Committee to consider as part of their charge, since we are concerned more with the recording of the credit not the attainment of the credit.
	➢ Training is still a key issue once the pre-onsite work and the revised PAG are rolled out. It is suggested that the Staff Training workgroup consider and AAPP in the upcoming AWP to incorporate PAG/Data Integrity training. The government's responsibility for quality assurance can best be met by well trained staff who understands the program.
Next Meeting:	TBD

	40th Anniversary Workgroup
Purpose:	To develop and implement plans and activities to assist the Job Corps system in commemorating its 40th anniversary.
Lead:	Marcus Gray
Members:	Al Edwards, Rossalynn Abbott, Rosaline Myers, Lura Myers, Andrea Callaman, Xueying Ni, LaVera Leonard, Jim Wright, Mary Schell, Lynn Reed, Sabrina Yun, Kristine Belisle, Keith Miles, Katy Varney, Isaac Squyres, Michele Peden, Courtenay Rossi, Russell Jackson, Pam Wells
Meetings to date:	Total of (6) meetings A meeting was held on April 27 with National Director to discuss initial Grand Finale planning meeting results and next steps. H.I.R.E. America Event took place May 27 at Miami JCC.
Achievements to date:	Great Hall Kick-Off Event, Job Corps' 40th Anniversary Web Site (140 News Events published, 539 Calendar Events published and 760,320 web site hits as of 2/28/05), Planning Toolkit, Quarter Two and Three Toolkit Supplements, Job Corps' 40th Anniversary Documentary, approved HIRE America Plan, approved Grand Finale Plan
Next Meeting:	TBD

	OMS Workgroup
Purpose:	The purpose of the 2005 OMS workgroup is to discuss PY 2004 performance outcomes and provide input into development of the goals and weights which are designed to drive the system to attainment of PY 2005 GPRA goals and common performance measures. OMS goals and weights are also used in determining performance-based service contracting incentive fees.
Lead:	Brian Daher
Members:	Lynn Intrepidi, Joe Semansky, Lyn Docktor-Pinnick, Matt Doctrow, Bob James, Eunice Johnson, Sue Larson, JoAnn McDougall, Sharon Mumpower, Gale Murphy, and Pete Rell
Meetings to date:	The OMS Workgroup met February 7-11, 2005 in Houston, Texas
Achievements to date:	At the workgroup meeting, the OMS Workgroup members reviewed the previous year's OMS, considered the National Director's priorities and common measures guidance, and made recommendations for the upcoming year. NO Staff is currently in the process of preparing the draft changes to PRH Chapter 5, Appendices 501 – Introduction, and 501a-d, for distribution to the field for review.
Next Meeting:	No further meetings of the OMS workgroup planned until next year's OMS.

Update as of 8/16/2005

	CIS Workgroup
Purpose:	To improve the Center Information System (CIS)
Lead:	Linda Estep
Members:	Lori Dixon , Sandra Collins, Theresa Laxton, Sheila Cooper, Shirley Tucker, Donna Creason, Nathalene Pena, Amelia Sanchez, Dale Volz, Vins Chacko, Kim Shillinger, Tom Kaminski, Richard Greene, Greg Weber, Beverly R. Lovett, Frank Kawalec, Brian Kennedy, Linda Estep, Adam Li, Pete Calvo
Meetings to date:	March 25, 2005 – conference call May 13, 2005 – conference call June 10, 2005 – conference call re format and deliverables for the on-site meeting June 22, 2005 – conference call with Scheduling sub-group June 24, 2005 – conference call with Management Reports sub-group Discussions were held with the Evaluations and Incentive subgroups prior to the on-site meeting June 28-30, 2005 – on-site meeting in Austin, TX August 10, 2005 – conference call
Achievements to date: (as of July 8, 2005)	- Selected the workgroup members - Conducted the kick-off conference call - Reviewed the list of issues provided by the Job Corps National Association – Operators Advisory Committee - Continued to collect enhancements and changes from the field - Workgroup members act as liaison between centers/companies and the data center - Discussed and researched the issues where not enough specification - Reviewed CIS enhancement plan for April and May releases - Since Jan, 1, 2005, 6 major feature releases have been developed and deployed successfully - 32 major enhancement requests have been received from the Workgroup members, 10 of them have been implemented, and additional 10 items are in development - New training series have been developed and is on going, to review new releases every month

	10 major enhancements implemented between Jan 05 and May 05:
	1. Created three new reports for student status history information and Pending Leave Request report. These reports will help center management and regional staff to monitor data integrity of student leave and AWOLs;
	2. Added auditing information (i.e. who and when a record is created or updated) on evaluation, GED/HSD and other critical screens to help monitoring data integrity;
	3. Redesigned the Projected OMS 20 Report Card to reflect the PY changes; it also improved the report system performance. This report is heavily used by management for program monitoring purpose;
	4. Added the Attendance Summary Report to help center monitor student class attendance;
	5. Developed the TABE Gain Report and TABE Requirement Report for educational staff;
	6. Added the Post Placement Survey Report and Approved Placement Report for Career Transition support staff;
	7. Added several reports to help center POCs to manage user access (ie., authorization profile report, staff roll report; center profile report)
	8. Developed new screens for Bulk Counselor Assignment, Bulk Excuse Class Absences, MSWR/MDWR Early Close-out process;
	9. Developed a collection of reports to improve center operations (i.e., clothing allowance receipt; center fine receipt; student evaluation summary report, etc)
	10. Implemented new system security to comply with new OIG and ETA application security requirements (password compliance; time out; fail attempt login etc).
	New Features and Enhancements in June 13, 2005 release:
	- Add a new window for extending leave
	- Add a new report for Perfect Attendance
	- Add a new report for Pending MSWR/MDWR students
	- Add a new report for Completed Evaluations
	- Add a new report for Debt Receipts
	- Add a new report for Health Insurance
	- Add new function to allow bulk counselor assignment for new students
	- Add new function to Student Information window to display vocation completion data
	- Add additional search criteria to the TABE Gain report
	Accomplishments since June 13, 2005:

	- Formed subgroups to address specific CIS program areas that need enhancement (such as Scheduling, Evaluation, Incentives, and Management Reports) prior to the June 28-30 on-site meeting - During the on-site meeting, each of the sub-groups identified issues and concerns in specific areas, with recommendations for enhancement. Business rules and prioritization were discussed by the workgroup members. Short-term and long-term roadmap have been developed for CIS future developments - During the on-site meeting, workgroup members discussed processes to measure CIS improvement - During the on-site meeting, workgroup members identified several business requirement areas that need National Office policy clarification. Clarification was obtained during a Federal Managers conference call. - During the on-site meeting, workgroup reviewed the CIS concerns from the National Job Corps Association and documented issues that have been resolved or scheduled to be resolved – a letter is being drafted for the National Office review which addresses the NJCA issues. A new CIS release was deployed on July 11, 2005, including the following new features and enhancements: - Printing function added to Morning Attendance Check window - A new Student Conduct Profile report has been added in the Student Conduct module - A new Extension Report and Childcare Provider report have been added in the Enrollment module - Scanner software for testing has been upgraded Next version of CIS is scheduled for August 22, 2005 which will include the following new features and enhancements: - Modify OMS20P report to reflect PY 05 requirements - Add additional search criteria to OMS20P - Modify TABE Gain report to reflect PY 05 OMS requirements - Modify the TMS module to support the special Spanish TABE test for P.R. centers - Enhance Dorm Occupancy Summary Report - Enhance Status History Report - Enhance Evaluation History Roster Accomplishments since July 8, 2005:

	- Documented the CIS Workgroup recommendations - Visited Homestead, Loring and Woodland Job Corps centers - Participated ResCare corporate conference in July August 10, 2005 Conference call: - Reviewed CIS August and September release plan - Reviewed Workgroup recommendations - Each sub-group reviewed their program area and will re-prioritize the remaining recommendations Overall achievements: • More centers are moving totally away from their previous local MIS system, and use CIS to manage center daily operations • The Workgroup made about 80 enhancement recommendations, and worked with the technical team to implement them as quickly as possible. More than half of these recommendations have already been implemented or have been scheduled to be implemented within next 2-3 month. • Recent customer feedback survey shows the overall customer satisfaction for CIS has improved greatly. • The concerns raised by the National Job Corps Association have been reviewed and addressed by the Workgroup
Next Steps	- On-going conference calls are scheduled the second Wednesday of each month.

Detailed CIS Workgroup Recommendations from June 05 Meeting
(with Status)

The National Office CIS Workgroup members held a meeting in Austin, TX
during the last week of June 2005. The objectives for the meeting were:
- Define short-term and long term road map for CIS
- Form sub-groups to address certain program areas (i.e. Incentive
  module, Evaluation module, Management Reports module, etc)
- Develop a process to measure CIS's improvement
- Develop a procedure for on-going communication between the
  workgroup members and the technical team regarding CIS
  development
- Identify business requirement areas that need National Office policy
  clarification

The following are the summary of recommendations from the Workgroup.

Scheduling Sub-group
Recommendations
- Move "Maintain Classroom" window from System Functions to
  Scheduling module **[Scheduled for Sept. 05 release]**
- Move "Maintain Class Periods" window from System Functions to
  Scheduling module **[Scheduled for Sept. 05 release]**
- Combine the "Center Course" window and the "Class Schedule"
  window **[Change Request 4826]**
- Need to add Course Type to course setup **[Change Request 4827]**
- Student Schedule Slips – need to modify the report header to make it
  easier for student to understand **[Scheduled for Sept. 05 release]**
- Student Schedule Slips – Need to have option to print only schedule
  slips for students who have had a schedule change **[Change Request
  4830]**
- In addition to the two existing Class Assignment Load report, need a
  new Class Assignment Load report to list only the periods and days of
  the week in a grid
  [Scheduled for Sept. 05 release]
- On the Student Class Schedule window, when a student is moved off
  a course, add option (pop-up or button) to allow center to update the
  Course History **[Scheduled for Sept. 05 release]**

- Move the "New Schedule Information" box closer to the New Schedule button at the bottom of the screen **[Change Request 4838]**
- Need consider an easier way to copy Monday's schedule to the remaining days of the week **[Scheduled for Sept. 05 release]**
- Master Student Class Schedule – flag students who have a schedule change **[Change Request 4841]**
- Master Student Class Schedule – need option to display the student's schedule for current week and next week **[Change Request 4842]**
- Add Effective Date to the Class Periods to make it easier for class period changes
  [Change Request 4843]
- Add Effective Date to Course/Instructor setup to make it easier for course/instructor changes **[Change Request 4844]**
- The technical team need to study the feasibility of allowing for 2 types of class period times
- Add HS/GED and Vocation information to the "Additional Information" screen
  [Already implemented]
- Allow the user to print the "Additional Information" window
  [Scheduled for Sept. 05 release]
- Display vocational choices on Student Waiting List Report **[Change Request 4876]**

Incentive Sub-group
Recommendations
- No need to create a separate Incentive module, just need enhance the existing Student Conduct module
- Add National Office standard options to "Incident Description" and "Action" for positive incident reports
- Rename the "Student Conduct Statistical Report" to "Incident Trend Report" **[Change Request 4848]**
- Rename the "Student Conduct History Roster" to "Incident History Report" **[Change Request 4849]**
- Rename the "Student Conduct Incident Report" to "Incident Detail Report" **[Change Request 4850]**
- Within the "Search Criteria" for the "Student Conduct Statistical Report", add option to select "All negative incidents" **[Change Request 4851]**

- Need to develop a new report "Incident Volume Report" or "Incident Summary Report" (show list of students with LOS and # of incidents per type) **[Change Request 4852]**
- Need to develop a new "Behavior Summary Report" (name, LOS, # of absences, # of incidents with type, phase, average score from last evaluation, etc) **[Change Request 4465]**
- Need to develop a new "Pending Incident Report" **[Change Request 4278]**
- Need to simplify the screen for entering Incentive Group information.

Evaluation Sub-group
Recommendations
- All student lists and rosters should automatically be alphabetized **[Scheduled for Aug/Sept releases]**
- Simplify the Evaluation Reschedule process
- Simplify the deletion of Evaluation Area process by allowing select multiple records
- Tie Student Evaluations to the Class Schedule so evaluators can be assigned automatically **[Change Request 3744]**
- Improve the Evaluation History Roster report **[Scheduled for Aug. 05 release]**
- Add additional security authorization for change evaluations written by another evaluator **[Scheduled for Oct. 05 release]**
- On Evaluation Schedule Roster, replace the Paid Days column with LOS **[Scheduled for Sept. 05 release]**
- When schedule evaluation, use the finalization date of previous evaluation, not the schedule date of previous evaluation **[Scheduled for Sept. 05 release]**
- On Assign Evaluator window, add student Course History information **[Scheduled for Sept. 05 release]**

Management Reports Sub-group
Recommendations
- Need to develop a new OMS Projections Plan report for "What If" analysis **[Change Request 4854]**
- Need to develop a new At Risk Student Report to show a list of students that are at risk of non-ordinary separation due to attendance, AWOL, Leave and/or behavior issues **[Change Request 3703]**

- Need to develop a new Audit Review Report (using the requirement developed by the Data Integrity Workgroup) **[Change Request 3702]**
- Need to develop a real-time MSO 16/17 report (Separation Results and Characteristics)
- Need to enhance the Student Population Summary report to list regions, states, demographics/ethnic breakdown, male/female breakdown, res/non-res breakdown, for both active and separated students **[Change Request 4464]**
- Add optional selection criteria to the OMS20P report (dorm, counselor, group, etc) **[Scheduled for Aug. 05 release]**
- Add percentage for pools and credits to OMS20P **[Scheduled for Aug. 05 release]**
- Add summary at end of Post Placement Survey report **[Change Request 4858]**
- Replace the Excessive Movement Report with a new Questionable Movement Report (e.g. AWOL following with paid and unpaid leaves) **[Change Request 4855]**
- Need a new Class Absence Summary by Instructor report **[Change Request 4462]**
- Need create a new report that similar to the Student Lookup window **[Scheduled for Sept. 05 release]**
- Add a Placement tab to the Student Information window **[Scheduled for Sept. 05 release]**
- Add a Post-Placement Survey tab to the Student Information window
- Vocational Completion – need to validate how credits, start, and end dates are being documented
- Need policy decisions regarding concurrent enrollment in different levels or different trade
- Consideration should be made to pre-requisite course requirements
- The system should accept start dates for levels as determined by the instructor, and the highest level completion will be captured in CIS, as applicable